

HARPFIELD PRIMARY ACADEMY

'Achieving Success Together'



5 December 2019

ARRIVING AND LEAVING SCHOOL EACH DAY

Dear Parent/Carer,

In response to some questions and concerns about coming to school and leaving at the end of the day I would ask you to consider the following:

Y5 and Y6 children ONLY may walk home unaccompanied at the end of the school day if their parents have provided their class teacher with a letter. We are assuming that the same permission allows Y5/6 children to arrive at school unaccompanied. If you do not want your child to walk to school alone it is your responsibility to accompany them.

All other children must be accompanied to school each day and collected at the end of the day.

Children should not be on school site before 8.20am unless they are booked in to Breakfast Club. The school does not provide supervision before the school day, other than in the breakfast club. In the interests of Health and Safety children (whether accompanied by a parent or not) must not play on the equipment nor play in the bushes. At the end of the school day parents should collect their child and make their way to the exit. Again, we would ask that children do not play on the outdoor equipment nor play in the bushes.

I have spoken to the children in KS 2 and told them they must not run through the bushes nor play on the equipment.

In January children who are not collected at the end of the school day after a period of ten minutes will be taken to the After-School Care Club and parents will be charged for supervision.

Yours sincerely,

**MR WOOLLACOTT
PRINCIPAL**