

HARPFIELD PRIMARY ACADEMY

'Achieving Success Together'



February 2020

CARE CLUB BOOKING FORM

If you wish to register as a “**permanent user**” of the care club this means:

- You will undertake to **use the club weekly** and recognise that this will guarantee you a place for your child/children
- **You will book and pay in advance.** Booking and payment for the following week must be made by Wednesday of the preceding week. (This allows school to offer places to those who only want to use the facility occasionally).
- If you change your contact or collection details, you will let the school know.
- We would not charge you for days your child is booked in but unable to attend due to illness (we would credit your account) provided you let us know. All other bookings must be honoured.

Please return the slip below and make your booking via School Gateway Clubs to secure your place(s).

Occasional users

We aim to keep a register of occasional users. Please provide your details below if you wish to use the Care Club occasionally. Occasional users should contact the school to find out if there are any vacancies for the day/days you require. Again, **booking and payment in advance** is required.

Please make your bookings via the School Gateway App.



I wish to register as a permanent user/occasional user (*please delete as appropriate*)

Name of child _____

Name of parent/guardian _____

Contact telephone number _____

Dietary requirements _____

As a **permanent user** I wish to book my child/children in on the following days:

Monday / Tuesday / Wednesday / Thursday / Friday (please circle which days you require on a permanent booking)

The people who may collect my child are:

1.

2.

3.

Signed.

Name in capitals Date