



**Skills Builder** – a framework for building essential life-long skills to succeed and thrive as an active and responsible citizen in the wider world of the 21<sup>st</sup> Century.

The eight areas are highly transferable and cover interpersonal skills; self-management skills; communication skills and creative problem skills.

The framework supports the wider development of our pupils alongside academic standards and a broad & balanced curriculum.

<https://www.skillsbuilder.org/>

**Listening Steps** *The receiving, retaining and processing of information or ideas (progressive and built upon year on year)*

**End of year expectation**

Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning.

Introduction to Step 0 + 1

Nursery and Reception

Step 0 + Step 1 – I can listen to others without interrupting. I listen to others and can remember short instructions.

Y1

Step 2 – If I listen to others and can ask questions if I don't understand.

Y2

Step 3 - I listen to others and can tell someone else what it was about.

Y3

Step 4 – I listen to others and can tell why they are communicating with me.

Y4

Step 5 - I listen to others and record important information as I do.

Y5

Step 6 – I show I am listening by how I use eye contact and body language.

Y5 & Y6

Step 7 – I show I am listening by using open questions to deepen my understanding.

Y6

Speaking Steps <i>The oral transmission of information or ideas (progressive and built upon year on year)</i>	End of year expectation
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Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning. Introduction to Step 0 + 1	Nursery and Reception
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Step 0 + Step 1 – I can speak clearly to someone I know. I speak clearly to small groups of people I know.	Y1
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Step 2 – I speak clearly to individuals and small groups I do not know.	Y2
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Step 3 - I speak effectively by making points in a logical order.	Y3
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Step 4 – I speak effectively by thinking about what my listeners already know.	Y4
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Step 5 – I speak effectively by using appropriate language.	Y5 & Y6
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Step 6 + 7 – I speak effectively by using appropriate tone, expression and gesture.	Y6
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**Problem Solving Steps** *The ability to find a solution to a situation or challenge (progressive and built upon year on year)*

**End of year expectation**

Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning.  
Introduction to Step 0 + 1

Nursery and Reception

Step 0 + Step 1 – I complete tasks by following instructions. I complete tasks by finding someone to help if I need them.

Y1

Step 2 – I can complete tasks by explaining problems to someone for advice if I need.

Y2

Step 3 – I complete tasks by finding information I need myself.

Y3 & Y4

Step 4 – I explore problems by creating different possible solutions.

Y5

Step 5 – I explore problems by thinking about the pros and cons of possible solutions.

Y6

Creativity Steps <i>The use of imagination and the generation of new ideas (progressive and built upon year on year)</i>	End of year expectation
<p>Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning.</p> <p>Introduction to Step 0 + 1</p>	Nursery and Reception
<p>Step 0 + Step 1 – I imagine different solutions. I imagine different solutions can say what I imagine.</p>	Y1
<p>Step 2 – I imagine different solutions and can bring them to life in different ways.</p>	Y2
<p>Step 3 – I generate ideas when I’ve been given a clear brief.</p>	Y3
<p>Step 4 – I generate ideas to improve something.</p>	Y4 & Y5
<p>Step 5 – I generate ideas by combining different concepts.</p>	Y5
<p>Step 6 – I use creativity in the context of work.</p>	Y6

<b>Staying Positive Steps</b> <i>The ability to use tactics and strategies to overcome setbacks and achieve goals (progressive and built upon year on year)</i>	<b>End of year expectation</b>
Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning. Introduction to Step 0 + 1	Nursery and Reception
Step 0 + Step 1 – I can tell when I feel positive or negative. I can tell when others feel positive or negative.	Y1
Step 2 + 3 – I can keep trying when something goes wrong. I keep trying and stay calm when something goes wrong.	Y2
Step 4 – I keep trying when something goes wrong, and think about what happened.	Y3
Step 5 – I keep trying when something goes wrong and help cheer others up.	Y4
Step 6 – I keep trying when something goes wrong and encourage others to keep trying too.	Y5
Step 7 – I look for opportunities in difficult situations.	Y6

<b>Aiming High Steps</b> <i>The ability to use tactics and strategies to overcome setbacks and achieve goals (progressive and built upon year on year)</i>	<b>End of year expectation</b>
Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning. Introduction to Step 0 + 1	Nursery and Reception
Step 0 + Step 1 – I know when I am finding something too difficult. I know what doing well looks like for me.	Y1
Step 2 + 3 – I work with care and attention to detail. I work with pride when I am being successful.	Y2
Step 4 – I work with a positive approach to new challenges.	Y3
Step 5 – I set goals for myself.	Y4
Step 6 – I set goals informed by an understanding of what is needed.	Y5
Step 7 – I set goals, ordering and prioritising tasks to achieve them.	Y6

Leadership Steps <i>Supporting, encouraging and developing others to achieve a shared goal</i> (progressive and built upon year on year)	End of year expectation
Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning. Introduction to Step 0 + 1	Nursery and Reception
Step 0 + Step 1 – I know how I am feeling about something. I know how to explain my feelings about something to my team.	Y1
Step 2 – I know how to recognise others’ feelings about something.	Y2
Step 3 – I manage dividing up tasks between others in a fair way.	Y3
Step 4 – I manage time and share resources to support completing tasks.	Y4
Step 5 – I manage group discussions to reach shared decisions.	Y5
Step 6 + Step 7 – I manage disagreements to reach shared solutions. I recognise my own strengths and weaknesses as a leader.	Y6



<b>Teamwork Steps</b> <i>Working cooperatively with others towards achieving a shared goal (progressive and built upon year on year)</i>	<b>End of year expectation</b>
Become familiar with the language of the essential skills through the EY curriculum and the Characteristics of Effective Learning. Introduction to Step 0 + 1	Nursery and Reception
Step 0 + Step 1 – I work with others in a positive way. I work well with others by behaving appropriately.	Y1
Step 2 – I work well with others by being on time and reliable.	Y2
Step 3 – I work well with others by taking responsibility for completing my tasks.	Y3
Step 4 – I work well with others by supporting them if I can do so.	Y4
Step 5 + 6 - I work well with others by understanding and respecting diversity of others’ cultures, beliefs and backgrounds. I can contribute to group decision making.	Y5
Step 7 – I contribute to group decision making, whilst recognising the value of others’ ideas.	Y6